



HOMEOWNERS ASSOCIATION

EXTERIOR ALTERATION APPLICATION

Note: Exterior alterations commenced without prior approval of the Architectural Control Committee are in violation of the Covenants and are completed at the applicant's own risk.

Please mail or fax completed application to:

The Chase Homeowners Association
PO Box 1710
Ellicott City, MD 21041-1710
410-313-8634 Fax
info@howardproperty.net

Name: _____

The Chase Address: _____

Mailing Address (if different): _____

Phone (h): _____ (w): _____

Instructions to Applicant: Give purposes and full details as required by the Architectural Guidelines. All structural changes require a plot plan, or, if unavailable, a scale drawing; include any applicable clipping, photo or architectural plans.

Description of changes requested:

Please obtain two signatures of visually affected neighbors. Signatures indicate awareness of intent, not of approval or disapproval. Resident input may be given on any pending application. Please contact Howard Property Management at (410) 313-8608 for time and date of meeting.

Neighbor (1)

Neighbor (2)

Signature: _____

Signature: _____

Name: _____

Name: _____

Address: _____

Address: _____

Notes:

1. Nothing herein contained shall be construed to represent that any alteration to land or buildings in accordance with these plans shall not violate any of the Building and Zoning Codes of Howard County, to which the above property is subject. Further, nothing herein contained shall be construed as a waiver of modification of any said restrictions.
2. Applications usually take no longer than 30 days for review. If you disagree with the final decision, you may file a written appeal to the Board of Directors within 10 days of receipt.
3. The Chase Homeowners Association Architectural Control Committee approval of this application may not be the only approval required. Howard County approval may also be required. Therefore, it is the homeowner's responsibility to ensure compliance with all applicable restrictions.

Howard County Dept of Inspections, Licenses and Permits – (410) 313-2455

Miss Utility (call before you dig) – (800) 257-7777

4. Work as expressed on this application must be complete within six (6) months after approval by the Architectural Control Committee. The Committee must be advised in writing when the work is completed. Extenuating circumstances must be brought to the attention of the Committee. If corrective action is required, the Committee will determine a completion date on an individual basis.

Owner's Signature: _____ Date: _____

Architectural Control Committee Action:

() Application approved as submitted

() Application denied for the following reasons:

() Recommendations for re-submission:

Architectural Chair Signature: _____ Date: _____

President Signature: _____ Date: _____

Secretary Signature: _____ Date: _____